

### Description of volunteer project and person specification

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| <b>Title</b>              | Right to Education Project (RTE) Research Volunteer, Central London Office                      |
| <b>Volunteer schedule</b> | Flexible, minimum of two days per week ideally three, for six months from November 2016         |
| <b>Recompense</b>         | Unpaid (reimbursement for reasonable travel expenses to and from office location and for lunch) |
| <b>Reporting to</b>       | (RTE) Project Officer   |

#### Context

Are you passionate about making a real difference?

The Right to Education Project (RTE), housed at ActionAid International in London, is a collaborative initiative between ActionAid International, Amnesty International, the Global Campaign for Education, Save the Children, and Human Rights Watch. RTE promotes mobilisation and accountability on the right to education, seeking to build bridges across the human rights, education and development disciplines. RTE conducts research, builds capacity, develops resources for advocacy, and collaborates with a wide network of human rights, development, and education practitioners.

#### Purpose of the volunteer role

We are currently seeking a volunteer to assist in the research work of RTE and be part of a small team based at ActionAid's offices in London.

Join the team and you will get involved in implementing a range of RTE projects and initiatives. This will include assisting legal research, helping to develop and maintain our website ([www.right-to-education.org](http://www.right-to-education.org)) and supporting events and activities.

As well as being committed to the right to education, you will need a solid understanding of international human rights law, including economic and social rights. You will need excellent research and analytical skills, and will help us to draft case studies, background papers, reports, and case-law summaries.

#### Key tasks and responsibilities

- Legal research on the right to education at the international and national levels
- Drafting of materials in support of publications, including literature reviews, case-studies, and case-law summaries
- Monitoring the news for right to education related items, such as important court decisions, developments in the field, new reports, resources, events, etc.
- Research for the development of online content, including news items and blog posts

- Editing and proofreading of online content
- Social media content

### Person Specification

| <b>Skills and Abilities</b>  |  |
|--|--|
| <i>Essential</i>   | <i>Desirable</i>   |
| Excellent research skills, including the ability to use case-law databases   | Experience with Drupal or other CMSs   |
| Ability to draft case-law summaries, literature reviews, and case-studies to a high standard   |  |
| Excellent communications skills, including fluency in English  | Working knowledge of social media platforms                                    |
| Excellent written and editing skills, including ability to translate complex legal information into accessible information for non-legal professionals |  |
| Computer literate with a willingness to learn new skills, including website management   |  |
| Strong interpersonal and organisational skills   |  |
| <b>Knowledge and Experience</b>  |  |
| Commitment to the right to education   | Working knowledge of other languages, especially French, Spanish and/or Arabic |
| Studies in human rights and/or international law   |  |

### Application

Interested applicants should email a CV and cover letter to [info@right-to-education.org](mailto:info@right-to-education.org) by Friday 4 November 2016. Interviews will be held on 9 –10 November.